

# SCHOOL OF ADULT AND PROFESSIONAL STUDIES

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## Faculty

Renee Daue(2010). Campus Director and Chair, Adult and Professional Studies—Hendersonville, and Associate Professor of Organizational Leadership. B.S., Ohio University; M.A., Western Kentucky University; Ed.D., Union University.

Yvonne R. Brinsor(2017). Chair, Adult and Professional Studies—Germantown and Associate Professor of Organizational Leadership. B.A., University of South Florida, M.B.A., Upper Iowa University, Ed.D., Walden University.

Debra Tolladay(2017). Program Director and Assistant Professor, School of Adult and Professional Studies—Hendersonville. B.S., University of Illinois; M.B.A., University of St. Francis.

Beth Madison(2007) Associate Professor of Science. B.S., University of Tennessee; M.S., University of Kentucky; Ph.D., Kansas State University.

## Staff

Christopher Greer(2021). Online Course Design Coordinator. PhD, University of Aberdeen; MA, Trinity Evangelical Divinity School; Graduate Diploma of Education, Teaching of English, Excelsia College; Single Subject Teaching Credential (California), Point Loma Nazarene University; BA, Ultnomah University

Pam Jayne(2019). Administrative Assistant to the Dean and Program Coordinator.

Michael Lewis(2021). Admissions Specialist. B.S. and M.A.Ed., Union University.

Luanne Powell(1984-87; 1999). Director for Marketing and Enrollment, B.A. and M.B.A., Union University.

Cindy Shirley(1998). Director of Prior Learning and Testing. B.S. and M.A., Trevecca Nazarene University.

Kristina Winkles(2015). Coordinator of Marketing and Enrollment, Adult and Professional Studies —Germantown. B.S.B.A., Arkansas State University, M.B.A., Union University.

## Mission Statement

The mission of Adult and Professional Studies is to deliver an integrated, multi-disciplinary education within a Christian context for adult learners, equipping persons to think Christianly and serve faithfully in ways consistent with the University's core values of being excellence-driven, Christ-centered, people-focused, and future-directed.

## Degrees Offered

Associate of Science in Professional Studies

Bachelor of Science in Christian Leadership

Bachelor of Science in Organizational Leadership

may be admitted under the University's freshman admission criteria. Students who do not meet one or more of these criteria for admission may apply for conditional admission. Conditional admission will be evaluated based on the student's application

## Curriculum

The School serves undergraduate non-traditional adult students in degree-completion programs, undergraduate and certificate programs, and continuing education initiatives at the University. It focuses, as well, on community extended learning efforts.

The Associate of Science in Professional Studies (ASPS) degree is uniquely designed to facilitate the degree progression for adult students who have little or no previous college credits. The ASPS degree features a rotation of courses created specifically for adult students and offers concentrations in: Organizational Leadership, Christian Leadership, and Human Services (General or Pre-Nursing tracks). After completing the Associate of Science in Professional Studies program, students are prepared to enroll in one of Union's Adult Studies bachelor degrees as well as many of our traditional degree offerings.

The Bachelor of Science in Organizational Leadership (BSOL) is a degree-completion program designed to meet the needs of working adults. The program is for adults who have an associate degree or at least 60 hours of earned college credit, and the rotation of classes allow for degree completion in as little as 18 months.

The BSOL major may be completed with a concentration in one of seven areas: Organizational Management, Health Management, Church Leadership, Project Management, Criminal Justice Administration, Information Technology, or Manufacturing and Industry Management.

The School also offers the Bachelor of Science in Christian Leadership (BSCL). The BSCL is designed for students interested in furthering their pastoral aspirations, or for students interested in the undergraduate degree for other reasons, such as preparation for ministry or church leadership fields.

For additional information, including direct contact information to program personnel, please check [www.uu.edu/succeed](http://www.uu.edu/succeed).

## Program Admission

The Associate of Science in Professional Studies (ASPS) program accepts qualified adult students who have little or no prior college credit. The goal of ASPS is to provide individualized programs to include academic advising and course selection to help beginning adult students in their transition into academic life and foster their strengths and achievements to help them complete a degree from Union University. Students admitted into the ASPS, BSCL, or BSOL Programs must be 24 years of age or older. Prior to admission, the student must submit an application for admission and processing fee; High School Diploma or GED/HiSET or equivalency; transcripts from all institutions of higher learning attended and written rationale statement describing desire to attend Union University. Students with 24 hours of college credit may be admitted under the University transfer admission guidelines. Students with less than 24 hours of college credit



## Financial Information

ASPS Tuition .....	\$330/hour
BSOL Tuition .....	\$455/hour
BSCL Tuition .....	\$455/hour
General Student Fee. ....	\$24/hour

## Course Offerings in the Associate Degree (ASPS)

The ASPS is a multidisciplinary degree, which includes 33 hours from the University's General Core. The remaining 29+

355. Quality Management in Organizations (3)  
The concepts of Total Quality as they relate to leadership and organizations. The uniqueness of quality is analyzed in relation to a systematic process that improves customer satisfaction. The principles of quality standards are integrated with the phases of a continuous improvement process.

356. Quality Improvement in Health Care Settings (3)  
History and theory of quality management as well as TQM principles applied to physician services, hospitals, medical staffs and the utilization management function. Interpretation and analysis of data as it relates to improving organization performance is examined and practiced.

375. Corrections (3)  
Examination of the correctional system, incarceration, alternatives to incarceration and some of the controversial issues involving corrections in the United States.

400. BSOL Orientation (1)  
This one-hour course helps students understand and access Union-related technologies and tools, including email, portal, Self Service, Canvas, the online Library, and the Student Helpdesk; and provides students with guidelines and policies related to attendance and participation, grading and academic integrity, financial aid, student services, and academic development and progress toward their degree.

401. Leadership Assessment and Development (3)  
Group interaction skills and the management of individual and professional priorities. Includes behavioral style analysis, communication processes within groups, versatility in dealing with supervisors and subordinates, goal setting, setting priorities and time management.

402. Leadership Principles and Practices (3)  
Techniques of management and leadership and their application to the development of improved managerial effectiveness.

405. Survey of Information Technology (3)  
Prerequisites: BSOL 401 and 418.  
This course is an introductory course to computers and information technology. It includes computer and information literacy, with the main emphasis on competency with software through hands-on practice. Topics include introduction to microcomputer operation, Windows, word processing, spreadsheets, data management, Internet, and email. Students shall work in a computer lab or at home, using PCs and a popular integrated program such as Microsoft Office.

410. Modern Technology in the Workplace (3)

433. Work Design and Measurement (3)

Teaches method improvement, work measurement and work design as they are applied to manufacturing and service industries to increase productivity and improve worker health and safety. Topics will include Pareto analysis, fish diagram, Gantt chart, process chart, worker machine relationship, lean manufacturing, plant layout, motion analysis, NIOSH, OSHA, and time study.

435. Human Resource Management (3)

The development of policies and techniques necessary to ensure effective management within complex organizations. Civil Service regulations, unions in the public and private sectors, and organizational training and development will be examined.

438. Environmental Management (3)

Rules and regulations as they apply to the workplace, among them Resource Conservation and Recovery Act, Clean Air Act, Clean Water Act, Safe Drinking Water Act, Comprehensive Environmental Response, Compensation and Liability Act,

202. Leadership in Scripture (3)

Pre/Corequisites: APS 100; CHR 111, 112.

An exploration of key texts from across the canon of Scripture which speak to task of leadership in terms of goals, manner and approach.

205. Teaching the Bible (3)

Pre/Corequisites: APS 100; CHR 111, 112.

Introduces the adult student to basic methods of studying the Bible for the purpose of teaching its content faithfully to others.

302. Acts and Paul (3)

Prerequisites: APS 100; CHR 111, 112; ENG 111.

An exploration of key texts in Acts and Paul's letters to help adult students grasp their message and their application to Christian living today.

303. Counseling in the Church (3)

Prerequisites: APS 100; CHR 111, 112; ENG 111.

Provides the adult student with fundamental principles of counseling within the context of the local church, focusing

407. Ministry of Proclamation (3)

Prerequisites: APS 100, CHR 111, 112; ENG 111.

This course introduces the adult student to the basic steps of sermon preparation and delivery as well as a biblical understanding of the purpose of preaching.

470. Capstone Project (3)

Prerequisites: Must have completed 27 hours in the BSCL CHR classes to register for this course.

Corequisites: Any 400-level major course.

This course requires the adult student to incorporate their learning from across the program into a creative project related to Christian leadership.