Christ-Centered: A cohering core value of our guiding vision is a call to faith, a call to be Christ centered in all that we are and in all that we do. We will seek to build a Christian liberal arts based community where men and women can be introduced to an understanding and appreciation of God, His creation and grace, and to humanity's place of privilege and responsibility in this world. We will seek to establish all aspects of life and learning on the Word of God, leading to a firm commitment to Christ and His Kingdom. To be a Christ-centered institution calls for us to establish the priority of worship and service in the Christian life while seeking to develop a generation of students who can be agents of reconciliation to a factious church in a hurting and broken world. This commitment calls for all faculty and staff to integrate Christian faith in all learning and doing, based on the supposition that all truth is God's truth and that there is no contradiction between God's truth made known to us in Holy Scripture and that which is revealed to us through creation and natural revelation.

- People-Focused: A third pillar on which we will build our common commitments is the core value of being people focused. At the heart of our commitment to being people focused is the visible demonstration of valuing one another. We will give honor to one another through our words and actions, and by committing to each person's success. We therefore jointly commit ourselves to the success of Union University.
- Future-Directed: We will seek to maximize the windows of opportunity the Lord has presented to us to the greatest degree that resources allow. All of our resources and efforts must, by God's grace, be maximized to fulfill our common mission. A commitment to being future directed means we want to have a short-term focus and a long term view. We want to involve ourselves in efforts that prepare us effectively to impact the world of the 21st Century.

Our Mission

Union University provides Christ-centered education that promotes excellence and character development in service to Church and society.

The University's History

Union University is an heir of three antebellum Tennessee schools—West Tennessee College and its predecessor, Jackson Male Academy, both located at Jackson, and of Union University, located at Murfreesboro—and it is the inheritor of another college in 1927, Hall-Moody Junior College of Martin, Tennessee.

Jackson Male Academy, founded February 3, 1823, shortly after the opening of West Tennessee for settlement, was chartered by the legislature in 1825.

West Tennessee College

West Tennessee College originated in the mid-1840s when

Concurrent Admissions Program
Council of Colleges of Arts and Sciences
Council for the Advancement and Support of Education

Studies

Located at Emporium Drive, the Csfat v302 10B 0 .039s (p)0.5 (0 0)16.8 (ns(e Csfat)5)24 .039LocattiS v4.8 (er f)2

The Program Directors are empowered to make admissions decisions based on the approved and published admission criteria. Admission decisions of the nursing graduate program are made by the Graduate Nursing Admissions Committee. The Graduate Nursing Admissions Committee is comprised of the Dean, College of Nursing and Health Sciences, Associate Dean of Graduate Programs, and track chairs. The Graduate Business Admissions Committee, the Graduate Education Admissions Committee, the Graduate Social Work Admissions Committee, and the Graduate Theology and Missions Admissions Committee, comprised of business, education, social work, or Christian studies faculty and directors respectively, receive recommendations regarding candidates for admission who do not meet regular admission requirements. The MAIS Advisory Council, comprised of the director and the faculty across the disciplines, receive recommendations from the MAIS Program Director regarding candidates for admission who do not meet regular admission requirements. The respective Admissions Committees may recommend Conditional Admission for students who do not meet published criteria for admission.

Student Life

Graduate students are welcomed and are encouraged to participate in the many curricular and co-curricular activities that take place on the University campus. For more information on student life, graduate students may consult the latest edition of *The Campus Life Handbook* at *www.uu.edu/studentlife/handbook*.

Student Conduct

At Union University all members of the University community have a responsibility to the values of the University and to one another. The commitment to these values is expected at any time a student is enrolled, whether or not school is in session. When students are accepted for admission to Union University, the University believes they are capable of conducting themselves in a manner which involves restraint and self-control when such are necessary. Written rules and regulations cannot be provided for every act or condition that may occur in the lives of several thousand students. However, the general policy of conduct at Union University is that students conduct themselves as persons of faith who strive to exemplify the character of Jesus Christ throughout their daily lives.

Union University graduate students are bound by the policies and procedures listed in the *Campus Life Handbook* and the supplemental departmental and/or program handbooks. Where there may be conflicting policies, the policies listed in the *Campus Life Handbook* will take precedent. For more information about University community values or the judicial process at Union University, please refer to the latest version of the *Campus Life Handbook* at *www.uu.edu/studentlife/handbook*.

Chapel and Spiritual Life

Chapel is one of the distinctive features of the Christian college and is for the strengthening of faith in God, for instruction, and for the enrichment of the spiritual life of the total university family.

Chapel attendance is not compulsory for graduate students. However, graduate students are invited to attend as well as participate in other spiritual activities including activities sponsored by the Office of University Ministries.

Confidentiality of Student Records

The privacy and confidentiality of all student records shall be preserved in accordance to the Family Educational Rights and Privacy Act (FERPA) of 1974. The objective of the Act is to provide students and parents greater access to and control over information contained in educational records. The law stipulates that each institution is responsible for making students aware of the law and its various ramifications. More information about FERPA can be obtained from the Registrar. Official student academic records, supporting documents, and other student files shall be maintained, only by members of the University staff employed for that purpose, in separate files:

- Academic records, supporting documents and general education records—maintained by the Academic Center, academic departments and advisors
- Records of discipline proceeding— maintained by the Student Life Office
- Financial records—maintained by Business and Financial Services
- Medical records—maintained by the Student Health Services Office (governed also by HIPAA)
- Admissions records—maintained by the Enrollment Management Office
- Financial aid records—maintained by the Student Financial Planning Office

Directory information (student's name, address–including email address, telephone number, date and place of birth, photograph, academic major, class schedule, dates of attendance, degrees and awards received, and most recent previous educational institution attended) may be made public by the University unless a student requests to the Academic Center in writing that such information be released only upon his/her consent.

Motor Vehicle Registration and Parking

Every individual who maintains or operates a motor vehicle on Union University campuses must register each vehicle with the Safety & Security Office at the beginning of the semester or within 24 hours of bringing a vehicle to campus. The registration fee for one permit is included in your total tuition package. There is a $5 charge for each additional permit received within the academic year. The vehicle's license plate number is required for registration of the vehicle.

The Safety & Security Office will issue a free Temporary Permit when an individual has the use of a vehicle for two weeks or less.

Academic Policies

Full-Time Students

A graduate student enrolled for 6 or more hours during Fall or Spring Semester will be considered full-time, with the exception of students enrolled in the EdD, DNP, or

Director in the respective program after review of an official

Students who successfully complete a graduate degree or post masters certificate program are granted a diploma/certificate.

A candidate for the graduate degree must:

- Successfully complete all degree requirements which are in effect for his/her program.
- Earn a cumulative University GPA of minimum for Pharm.D.; 3.0 (minimum) for M.B.A., M.Acc., M.Ed., M.U.Ed., and M.A.Ed, M.A.I.S., M.S.N., M.S.W., M.C.S., D.N.P., and Ph.D. programs.
- Complete online Application for Graduation according to deadlines provided by the program office.
- Pay remaining balance on his/her account
- Settle all other obligations (fines, credentials, etc.) at the University.

Financial Information

Expenses Due and Payable

All expenses for the semester, after subtraction of financial aid, are due and payable before the first day of class for that semester. Students who have not paid in full or have a payment plan agreement will be withdrawn from all classes after the last day to add, which is one week after the beginning of the term. Students with an outstanding balance will not receive a diploma or academic transcript or be eligible to enroll for a subsequent term. Students preregistering for a semester must have their current account paid in full.

The General Student Fee covers a variety of University costs, including but not limited to the following: health services fee, admissions to athletic and campus-sponsored events, student activities, counseling services, student organization fees, career services, academic tutoring, wellness center membership, intramurals, post office box rental, student publications, computer lab/technology fee, online learning management system, graduation fee, printing, class dues, student ID, parking fee/sticker, and library services.

Please review the section below entitled “Financial Assistance” for additional information. The University accepts payment via Web Advisor, in person, or by phone or mail. Debit or credit card payments are subject to a convenience fee of 2.5%. Payment plans are available if needed, and may be established through the Office of Business Affairs. All financial information is subject to change without notice.

Refunds

A. Advance Deposits for New Students

A minimum tuition deposit of $200 is required after acceptance for admission to reserve a place in class; see program requirements for those that are program specific. This deposit applies to the tuition for the entering semester. A housing deposit of $100 is charged for room reservation in all resident complexes. All tuition and residence

6. After the eighth day, there is no refund.

H. Refund policy for the eight week terms is as follows:
   1. On or before the fourth day beginning with the official day of registration as indicated on the University calendar (if withdrawing—100% matriculation fee)
   2. Days one through four 100%
   3. Days five through ten 75%
   4. Days eleven through fifteen 50%
   5. Days sixteen through eighteen 25%
   6. After the eighteenth day, there is no refund.

I. Regulations for refunds for all terms are as follows:
   1. Students refusing to conform to the community values of the University forfeit all claims for refunds.
   2. All refund regulations put the responsibility on the student. He/she saves money and avoids misunderstanding by immediately seeing the Vice President (or Assistant Vice President) for Business and Financial Services.

J. Proration of financial assistance upon withdrawal
   Information regarding proration of financial assistance upon withdrawal from all classes or dropping of class(es) may be found below in the Scholarship and Financial Aid section.

After eight academic days there is no refund

Regulations for refunds for all terms are as follows:
   1. Students refusing to conform to the disciplinary rules of the university forfeit all claims for refunds.
   2. All above rules and regulations put the responsibility on the student. He/she saves money and avoids misunderstanding by immediately seeing the Senims fen-talding by immediately seeing /7 EMC /P <</7.3 >>BDC8 (ehl