

# TEACHER LICENSURE

## POST-BACCALAUREATE REQUIREMENTS FOR INITIAL AND ADD-ON ENDORSEMENT

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### Conceptual Framework

A Teacher-Student Dynamic of Sensitivity, Reflection and Faith

### Mission Statement

The mission of the Educator Preparation Program is to prepare highly effective teachers within an environment of sensitivity, reflection, and faith.

### Description of the Statement

Effective educators demonstrate knowledge in their respective fields, sensitivity to students' diverse learning needs, reflection in scholarship and inquiry, motivation of their students' becoming life-long learners, and a careful examination of their worldview and integration of the fruit of the Spirit (Galatians 5:22-23).

### Candidate Outcomes

1. Content Knowledge: Candidates demonstrate academic competence in a broad base of general education and in

Fully-licensed teachers who hold an endorsement that includes grade 7 may add a secondary endorsement by submitting minimum scores on the Praxis II specialty area tests for the intended endorsement and the add-on application directly to the Office of Teacher Licensing, Tennessee Department of Education.

## Post-Baccalaureate Requirements

(For post-baccalaureate initial licensure and add-on endorsements)

**Application Process** Students who seek post-baccalaureate teacher licensure must submit the Graduate Studies in Education Application; \$25 non-refundable application fee; official transcripts sent directly to Union from every college/university attended; Application for Admission to the Post-baccalaureate Educator Preparation Program; Consent to Fingerprinting, Background Check, and Release of Information form and background check received directly from TBI (<http://www.uu.edu/programs/epp/resources/applications.cfm>) and score report showing minimum Praxis II content knowledge test for the intended endorsement.

**Transcript evaluations** After the candidate has submitted the aforementioned items, the candidate should call the Assistant Dean for Teacher Education and Accreditation for an appointment for a licensure evaluation. Post-baccalaureate candidates must have a licensure evaluation completed by the Assistant Dean prior to starting classes; if the licensure program takes more than two years to complete, the post-baccalaureate candidate should check with the Assistant Dean to be sure licensure requirements have not changed. At this meeting teitationi MC /Span <</MCID 4765 >>BDC BT /T13\_1 1 Tf 0.011 Tc 038

Proof of professional liability insurance is required of all students enrolled in courses with field experiences. This expense is the responsibility of the student. Options for this coverage include, but are not limited to, membership in Student Tennessee Education Association, Christian Educators' Association International, or Professional Educators of Tennessee. Liability insurance is also available through Union University. Information about each of these options is available through the Assistant Dean.

**Background check and fingerprinting.**In accordance with TN Code Ann. §49-5-5632, all teacher candidates must supply a fingerprint sample and submit a criminal history records check by TBI prior to beginning coursework. Information available at [www.uu.edu/programs/epp/resources/applications.cfm](http://www.uu.edu/programs/epp/resources/applications.cfm)

**Portfolio.** The candidate must view the LiveText screencast while enrolled in EDU 535 Portfolio Submission in the first semester of enrollment. The portfolio fee is the candidate's responsibility. The candidate will submit the portfolio in the first semester. The final portfolio will be submitted in student teaching or in Mentoring Seminar II. The Educator Preparation Handbook, Vol. I is available in the portfolio template.

**Appeals.**The School of Education is charged with the responsibility to follow the established policies for admission to and completion of the EPP. The Educator Preparation Program Council (EPPC), which includes representatives of the faculty from across the university and students, is the EPP coordinating and policy-making body for the unit and is responsible for assuring that the established policies are followed. If the student feels that established policy or practice is not being followed, the EPPC should be contacted. The EPPC is also the appeals committee for the EPP. All appeals for variance from established policy and practice should be presented in writing to the Executive Dean of the College of Education and Human Studies. The Executive Dean will consider

whether the appeal may, within established policy, be granted. If the appeal has been denied by the Dean, the student may choose to direct the appeal to the EPPC. The student should contact the chairman of the EPPC and present the appeal in writing. After the EPPC has considered the appeal, the student will be notified in writing of the committee's determination.

**Assessment of student outcome**The candidate will submit parts of the portfolio throughout the program for formative assessment. The portfolio will present evidence that the candidate has met performance standards in professional education as set by the TN Department of Education and based on INTASC standards. To be admitted to student teaching, students must acquire passing scores on all applicable portions of the Praxis II as determined by the Tennessee State Department of