

ACADEMIC PROGRAM

Definition of Academic Terms

Degrees

Union University offers nine undergraduate degrees—Associate of Divinity, Bachelor of Arts, Bachelor of Music, Bachelor of Science, Bachelor of Science in Medical Technology, Bachelor of Science in Engineering, Bachelor of Science in Nursing, Bachelor of Science in Organizational Leadership, Bachelor of Science in Business Administration, and the Bachelor of Social Work—and 12 graduate degrees—the Master of Education, the Master of Arts in Education, the Master of Urban Education, the Master of Business Administration, the Master of Christian Studies, the Master of Science in Nursing, Master of Arts in Intercultural Studies, the Educational Specialist, the Master of Social Work, the Doctor of Education, the Doctor of Ministry, the Doctor of Nursing Practice, and the Doctor of Pharmacy. Graduate Studies are described in the Graduate Catalogue.

A student may have two baccalaureate degrees conferred when the requirements of both have been met, provided the student has a minimum of 30 resident hours to offer, over and above that required for the first degree. A new major including a minimum of 15 upper-level hours in the major taken at Union and any prerequisites to the major must be completed for the second degree.

Upon completion of degree requirements, the student is awarded the appropriate diploma for his/her degree.

Credit Hour

The unit for counting credit is the semester hour. A semester hour is defined as an hour of class work a week, or its equivalent in laboratory, pursued for one semester.

Full-Time Student

To be classified as a full-time student during a semester, a student must carry a minimum credit hour load of 12 semester hours; for full-time status in the Winter Term or each of the Summer Terms, a student must carry a minimum of three hours.

Grades and Quality Points

- A is reserved for performance that is definitely superior in quality.
- B is for consistently good work that is above average.
- C is for satisfactory performance.
- D is for minimal passing.
- F indicates failure.

Both Progress Reports and Final Grades are reported by letter which may be interpreted in percentage figures: A 95-100, B 85-94, C 75-84, D 65-74, F below 65. A, B, C, and D are passing grades; F is failure; N is audit. The grade of I, indicating incomplete work, must be made up within

the first five weeks of the Fall/Spring semester following issuance; otherwise, the course is graded to reflect the incomplete work. The grade of IP (In Progress) will be issued for courses which by design extend into the following term or semester. Pass-fail courses are graded P for pass and FF for failure. W is reserved for withdrawal from a single course without withdrawing from the term, beyond the period allowed for officially dropping a course. Withdrawal may be granted by the Registrar after this period if the student meets conditions as stated under regulations concerning dropping of classes. A temporary grade of X is inserted to indicate no grade has been reported.

The following are the grades with their corresponding quality credits:

- A—4 quality points per hour of credit

Student Classification

FRESHMAN	A student who has met entrance requirements and who is carrying at least 12 semester hours.
SOPHOMORE	A student who has at least 24 hours of college credit.
JUNIOR	A student who has at least 56 hours of college credit.
SENIOR	A student who has at least 86 hours of college credit.

Size of Classes

Union University is committed to providing class sizes that facilitate an excellent professor to student ratio. Yet the University reserves the right to cancel a scheduled class

General Academic Policies and Procedures

Change of Classes

After registration, a student may change his/her schedule by obtaining proper forms from Union Station, securing the signature of his/her advisor, and processing forms at Union Station.

A fee of \$10.00 will be charged for dropping a course after the start of classes. Exceptions will be made by the Registrar in instances beyond a student's control. See the University Calendar for the last date for changes in schedules.

Dropping of Classes

Courses may be dropped without academic penalty after the period allowed under circumstances of extreme illness, in which case a physician's certificate must be submitted and approved by the Registrar. Other circumstances beyond the student's control may be approved by the Registrar.

Students discontinuing class attendance without the Registrar's permission to drop will receive an "F" in those courses.

Registration for Courses as an Audit

Students may audit courses for personal enrichment on a space available basis. Registration must occur during the published period. The student will pay the audit and applicable materials fees. Audited courses do not apply toward a degree but will appear on the transcript without assignment of grade. The auditor may participate in the course as minimally or as fully as he/she chooses. The instructor may elect not to grade exams and other work of the auditor.

A student auditing a course may process drop/add forms to earn credit in the class no later than the "Last Day to Add" for the semester. A student enrolled in a course for credit may change to audit during the period allowed to drop a class. Deadlines are noted in the academic calendars for each semester published in the *U*.

Regulations Concerning Quantity of Work

The maximum hours recommended for any student is 18 for a Fall or Spring Semester, 9 for accelerated 8-week sessions, and 7 for any of the three 4-week terms. However,

given two semesters with the short term(s) that follow digital cameras, cellphone cameras, pen-based scanners, to achieve the required cumulative 2.0 GPA. If the translation programs, and text-messaging devices), to satisfactory standing is not achieved, the student will again refuse to give or receive information on examinations, and be suspended from the University. After a full semester to turn in only those assignments which are the result of suspension, the student desiring to return will be required their own efforts and research. Failure to provide correct to reapply to the Admissions Committee of the University.

Academic Integrity

Union University upholds the highest standards of to strict disciplinary action. Breaches of these standards honesty. By their enrollment at Union, students are agreeing warrant academic and disciplinary consequences. Policies to refrain from the use of unauthorized aids during testing and procedures, including appeal procedures, are detailed (including but not limited to technology devices such as in the C, h, n, k.

Graduation Requirements

Students may graduate under the course requirements specified in the C, h, n, k of the year of their admission or those at the time of their application for graduation. If five years have elapsed since a student's latest enrollment in Union University, he/she may graduate either under the course requirements of the C, h, n, k of his/her re-admission or those in force at the time of his/her application for graduation. Teacher Licensure requirements may alter graduation requirements as stated in the C, h, n, k for students seeking licensure.

Components of Graduation Requirements

Each bachelor's degree awarded by Union University must contain the following components unless specifically exempted by the student's choice of academic program:

- General Core Curriculum 48 hours
- Specific Core Curriculum. 18-36
- Major Academic Program, minimum. 30
- Minor Academic Program, minimum. 18

The completion of 128 hours usually requires four years of 32 hours per year. Of these, the freshman and sophomore years are spent in core curriculum. In the event 128 hours have not been met by the completion of the above components, elective courses or additional majors/minors must be earned to satisfy the balance.

Specific Core Requirements are required by all programs except the B.S.N., B.S.M.T. and B.M. degrees. Some restrictions apply toward the pairing of majors and degrees; the table of "Academic Programs" indicates those restrictions where applicable.

IN ADDITION TO THE ABOVE, THE CANDIDATE FOR GRADUATION MUST:

- † 7ZVR_Raa]ZReZ_WcXRUFReZ_ appointment
- † 4]RcR]RIT f_ edR_UT_UZ_dhZY dY`]` Wd (incompletes, chapel, financial obligations, etc.)

Summary of Minimum Requirements

General Core Requirements for All Bachelor Degrees
<p>Gateway Course, 2 hours A transition course will continue to be offered until Gateway development is completed.</p>
<p>Christian Studies, 6 hours CHR 111 and 112. Old and New Testament Survey</p>
<p>Composition, 6 hours ENG 111 and 112. Written Composition I and II</p>
<p>Fine Arts, 3 hours ART 210. The Arts In Western Civilization (3)</p>
<p>History*, 6 hours HIS 101 and 102, World Civilization to/from 18th Century *Students seeking elementary teacher licensure must substitute HIS 211 and HIS 212.</p>
<p>Laboratory Science, 8 hours, One course from each group: Group A: CHE 105 (4), CHE 111 (4), PHY 111 (4), PHY 213 (4), or PHY 231 (5) Group B: BIO 100 (4), BIO 112 (4), BIO 110 (4), or BIO 221 (4)</p>
<p>Literature, 6 hours, One of the sequences below: Sequence A: ENG 201, 202. Survey of World Literature (6); Sequence B: FRE 311, 312, 317. Survey of French Literature (6), select any two; Sequence C: SPA 311, 312, 316, 317. Survey of Spanish Literature (6), select any two.</p>
<p>Mathematics, 3 hours Any mathematics course MAT 101 or higher. See your advisor for mathematics requirements or options for your major.</p>
<p>Oral Communication,** 3 hours, One of COM 112 or 235. **School of Nursing and Bachelor of Social Work students meet this requirement by successfully completing their prescribed major courses.</p>
<p>Physical Education, 2 hours PEWS 100. Fitness for Health (1) And one physical activity elective course (such as Golf or Volleyball). PEWS 103 is required for the nonswimmer as determined by standards administered in PEWS 100.</p>
<p>Social Science and Humanities Options, 3 hours, One of the following: ECO 211 (3), ECO 212 (3), HON 210 (3), PHL 240 (3), PSC 211 (3), PSY 213 (3), or SOC 211 (3)</p>

Specific Core Requirements for a Bachelor of Science Degree (18 hours minimum)
(In Addition to the General Core Requirements)

A. A minimum of 2 courses from 2 Groups and 1 course from the 3rd Group

To satisfy the requirements for the major/minor, only grades of “C” or above in upper-level courses may be included. A minimum GPA of 2.0 must be maintained in each major and minor.

The student’s choice of a major may require the student select a Track, Endorsement, Emphasis, or Concentration. Track is used to describe different curricular paths culminating in the completion of the same degree. References to Endorsement are applicable only to the Teacher Education Program. No notation of the Endorsement or Track will appear on the student’s transcript or diploma. The terms Emphasis and Concentration are used interchangeably to denote specializations of content related to the major. These notations appear on the transcript and diploma as a Specialization of the major.

Independent Studies

Independent Studies are available for highly motivated students interested in areas not covered by the regular courses and having both aptitude and discipline to do independent research. The program places major responsibility upon the student to identify an area of

Cross-Campus Agreement

Gulf Coast Research Laboratory

The consortium agreement of Freed-Hardeman Agreement

University and Union University allows a student enrolled at one of these universities to take an undergraduate course at either of them. The student obtains permission to do so, pays tuition, and receives credit at his/her college where he/she is a degree-seeking registrant; the term "host college" is used for the institution attended for limited purposes in order to further his program in his home college.

Students may seek enrollment in a host school for the following reasons:

1. Course scheduling difficulties, or
2. Special programs are available at only one institution.

Additional information is available in the Academic Center.

Emma Waters Summer Library Agreements

The Library has entered into several formal agreements with other libraries and library organizations to extend its service base. These local, state, and regional cooperative library programs greatly enhance student access to materials and facilitate the sharing of resources. These agreements include but are not limited to the West Tennessee Academic Library Consortium, TENN-SHARE, and the Southeastern Library Network (Solinet). These agreements afford cooperative ventures of the universities, allow inter-library loan and a full range of support services.