

# FINANCIAL INFORMATION

## Student Accounts

The registration of a student signifies an agreement by the student and if applicable, his/her parents to fulfill the related financial obligations to the end of the semester in which the student is registered. The University expects that every student will care for his/her account and believes that responsibility for handling the student account is a part of the educational experience as a whole.

All financial information is subject to change without notice.

## Expenses, Due and Payable

All expenses for the semester, after subtraction of financial aid and allocations, are due and payable before the beginning of classes for that semester. A 1.5% service charge will be assessed monthly on all outstanding student account balances.

Charges for class changes, dormitory damages, and cleaning costs will be billed as they are assessed. Failure of a student to keep payments current will make him/her liable for exclusion from class attendance and from the University. All charges must be paid before the student may receive a diploma or academic transcript or enroll for a subsequent term. Students preregistering for a semester must have their current account paid in full; subsequent withdrawal will still incur fees.

Financial assistance, including grants, scholarships, loans for students an/or parents, and student employment is available for those who qualify. Please review the section below entitled "Scholarships and Financial Aid" for additional information. The University accepts payment by cash, check, various credit cards or a combination of these methods. Payment plans are available if needed, and may be established through the Office of Business Services. Please contact an admissions counselor or the Office of Business Services for details on payment plans.

## Tuition and Fees

Tuition for 12-16 hours is \$9,490 per semester hour for Fall and Spring Semesters. For each hour below the 12 hours, the tuition will be \$655 per hour. For each hour in excess of 16 hours the tuition will be \$655 per semester hour. The Audit fee for any semester/term is \$125 per hour; audit does not apply toward graduation.

The Student Services Fee covers a variety of university costs, including the basic medical fee, admission to many campus-sponsored events (including home athletic contests), post office box rental, student publications, graduation, computer lab fees, etc.

## Tuition Summary

Fall or Spring	
1-11 hours . . . . .	\$655/hour
12-16 hours . . . . .	9490
17+ hours . . . . .	9490 + 655/hour
Winter or Summer . . . . .	425/hour
Winter or Summer Internet Courses (location WB) . . . . .	395/hour
Audit . . . . .	125/hour

## Resident Student Charges for each Fall or Spring Semester

Room	
McAfee Residence Complex . . . . .	\$2450
New Residence Halls . . . . .	2775
Meals (includes 9.75% sales tax)*	
50 Meal Block . . . . .	\$395
100 Meal Block . . . . .	785
150 Meal Block . . . . .	1180
250 Meal Block . . . . .	1960

## Resident Student Charges for Winter Term or Summer Term

Room	
McAfee Residence Complex . . . . .	\$400
New Residence Halls . . . . .	460
Meals ( includes 9.75% sales tax)*	
15 Meals per term . . . . .	\$115
25 Meals per term . . . . .	195
45 Meals per term . . . . .	350
65 Meals per term . . . . .	510
*Students in an apartment with a kitchen may purchase any meal option but are required to buy the minimum 100 Block Meal Plan. Students without a kitchen may purchase a 150 Block Meal Plan or 250 Block Meal Plan but are required to buy the minimum of 150 Block Plan.	
Warmath Family Student Apartments (per month plus utilities) . . . . .	\$590

## Student Services/Technology Fee

Fall/Spring, Day/Evening	
12 hours or more . . . . .	\$315
5-11 hours . . . . .	260
1-4 hours . . . . .	200
Winter, Day/Evening . . . . .	80
Summer (per term) . . . . .	80

## Expenses Paid in Addition To Tuition As Applicable To Student Enrollment in Courses And Programs Noted

Graduation Cap & Gown Minimum . . . . .	\$16
Orientation fee (required of all freshmen and Resident Transfers) . . . . .	100
Orientation, additional (required of all International Students and Mk's) . . . . .	30

ART 113, 114, 116, 117, 218, 357 . . . . .	\$25
ART 120, 221, 345, 346, 445, 490 . . . . .	90
ART 216, 217, 220, 242, 311, 312, 316, 317, 323, 324, 333, 343, 411, 412, 424 . . . . .	30
ART 413, 414, 499 . . . . .	15
ART 325 . . . . .	40
ART 231, 232 . . . . .	45
ART 221, 345, 346, 445 . . . . .	90
AT 265, 275, 365, 375, 465, 475 . . . . .	50
BIO 100, 112, 121, 200, 211, 213, 214, 215, 221, 222, 312, 315, 316, 317, 318, 395, 495 . . . . .	\$30
BIO 320, 321, 323, 325, 336, 337, 424 . . . . .	40
BIO 322 . . . . .	110
CHEM 105, 111, 112, 301 . . . . .	40
CHEM 106, 221, 319, 324, 326, 327, 405, 430, 435 . . . . .	45
CHEM 424, 425, 498 . . . . .	50
COM 210, 333 . . . . .	30
COM 121, 311, 322, 330, 350, 360, 365, 395 (when applicable), 403 412, 490, 498 . . . . .	90
COM 220, 230, 406, 410 . . . . .	90
EDU 233 . . . . .	20
EDU 326, 351, 352, 353, 354, 355, 356, 410, 411, 414, 416, 417, 430, 431, 432, 433, 435, 437 . . . . .	20
EGR 250, 262, 342, 350, 352, 370, 405, 435, 450, 470 . . . . . . .	35
Keystone Program . . . . .	200

## Refunds

### A. Advance Deposits for New Students

A tuition deposit of \$200 is required after acceptance for admission to reserve a place in class. This deposit applies to the tuition for the entering semester. A housing deposit of \$100 is charged for room reservation in all resident complexes. All tuition and residence complex deposit will be refunded if the cancellation and request is made by **May 1** for Fall semester, **November 15** for Winter term, **December 1** the Spring semester, and **May 1** for Summer. **NO REFUND WILL BE GIVEN ON CANCELLATIONS MADE AFTER THESE DATES.** If the student is not accepted for admission, all deposits will be refunded. Requests for refund of tuition deposit must be submitted in writing to the Director of Admissions.

B. A student following proper procedures for dropping a class(es) or withdrawing from all classes will be refunded tuition charges according to the chart below. Refunds on housing charges will be prorated to the end of the week in which the student withdraws up to day 25. Refunds on meal plans will be prorated to the end of the week in which the student withdraws. Students withdrawing due to disciplinary action will not receive a refund on housing charges.

C. Refund policy for the sixteen week semester is as follows:

1. On or before the fifth day following the official day of registration as indicated on the University calendar WI



## Adjustment of Awards

1. Students whose Financial Aid Enrollment Status is less than full time on the census date will have their federal and state awards adjusted according to their enrollment status. Any institutional aid that may have been awarded prior to the census date will be removed due to the full-time enrollment requirement.
2. Students dropping or adding a class after the census date will not have their federal and state awards adjusted. An exception is that a Pell Grant recipient who drops a class in which he never began attendance, will have his Pell Grant adjusted according to the resulting enrollment status, as per federal regulations. Students awarded Federal Stafford Loans or Federal Parent Loans (PLUS)

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2. Quantitative Requirement
  - a. Completion Rate - Students must successfully complete a minimum of 67% of cumulative credit hours attempted, excluding audits and testing credits. To successfully complete is to receive a final grade of A, B, C, D or P.
  - b. Maximum Time for Completion - Students must complete their degree program within 150% of the published length of the program. For example, pursuing a degree requiring 128 credit hours, a student could not receive aid beyond 192 hours attempted, including transfer credit hours, whether or not aid was received for all of those hours.
3. Freshmen students who either do not achieve the required 1.5 GPA after 24 hours earned or do not achieve the 67% Completion Rate after 24 hours attempted will be allowed to continue to receive state/federal financial aid for one conditional semester, after which they must meet both requirements.

### **Incomplete Grades**

Satisfactory Progress will not be calculated for a student with a grade of Incomplete or In Progress. Therefore awards based on cumulative GPA will not be awarded until a final grade is received and the calculation is made.

### **Repeated Courses**

For financial aid purposes, repeated courses affect academic progress as indicated:

1. GPA - Only the most recent grade applies to the student's cumulative GPA.
2. Completion Rate and Maximum Time Frame - Only credit hours earned for the retake will be counted.

### **Drop and Withdrawal from Classes**

Dropping classes or withdrawal from all classes prior to last day to drop affects a student's completion rate (counts as credit hours attempted but 0 credits earned) and Maximum Time Frame (counts as credit hours attempted).

### **Transfer Hours**

Transfer credit hours apply only toward the overall Maximum Time calculation. Transfer hours have no effect upon the cumulative GPA or Completion Rate.

### **Students Readmitted to Union**

A student readmitted to Union whose prior academic record does not meet the standards for satisfactory progress will not be eligible to receive financial aid until satisfactory progress is regained. A student may become eligible through the appeal process described below.

### **Evaluation of Progress**

1. Standards used to measure progress must include all semesters/terms of the student's enrollment. Satisfactory progress will be evaluated at the end of each Fall/Spring/Summer Semester.

2. A student who does not meet standards at the end of a semester who enrolls in the following term will not be eligible to receive financial aid for that term. However, credit hours attempted and grades earned during the term could restore the student to satisfactory progress for the following semester. A student who wishes his progress to be reevaluated following a particular term should follow the procedures in "Reinstatement of Eligibility."

### **Notification of Failure to Meet Satisfactory Academic Progress Standards**

At the end of each semester, if a student is not making satisfactory progress, Student Financial Planning will inform the student by letter. Unless the student falls under a conditional period as described in this policy, the student will not be eligible to receive any federal financial aid from that point forward. The student may appeal to the Director of Student Financial Planning to have aid reinstated.

### **Appeal Process**

1. Students who have lost eligibility due to GPA or Completion Rate may appeal if extenuating circumstances prevented them from making satisfactory progress. Appeal is made in writing to the Director of Student Financial Planning describing the extenuating circumstances and indicating steps the student plans to take to improve his academic progress.
2. Students who have lost eligibility for aid for exceeding the 150% Maximum Time Frame may appeal if they have changed their major since beginning attendance at Union. Appeal should be made in writing to the Director of Financial Aid and accompanied by documentation from the Academic Center showing the student's new major and the credit hours which apply toward the new major. The student will be allowed to appeal on the basis of a change in major one time only.
3. If the student who loses eligibility does not appeal or if the appeal is not approved, he/she will not receive federal aid until regaining eligibility. Students will be informed by letter or email of the results of their appeal.

### **Reinstatement of Eligibility**

A student whose letter of appeal is approved will have

## Veterans and Their Dependents

Union University is approved by the State Approving Agency for Veterans Training and training of dependents of veterans who qualify. Go to [www.uu.edu/financialaid/veteranservices.cfm](http://www.uu.edu/financialaid/veteranservices.cfm) for information on obtaining these benefits. Check with the Office of Student Financial Planning as soon as possible after enrolling in courses.

## Endowed Scholarships

Union University administers numerous privately endowed scholarship funds. Many are designated for students preparing for specific vocations. A full listing of privately endowed scholarships, church endowed scholarships and non-endowed scholarships is available on the Financial Aid web page. All are awarded based on student eligibility and availability of funds. The Application for Undergraduate Admission and Scholarship Assistance serves as the application for these endowed scholarships.