



of Business Administration, the Master of Christian Studies, the Master of Science in Nursing, Master of Arts in Intercultural Studies, the Educational Specialist and the Doctor of Education (described in the graduate catalogue).

A student may have two baccalaureate degrees conferred when the requirements of both have been met, provided the student has a minimum of 30 resident hours to offer, over and above that required for the first degree. A new major including a minimum of 15 upper-level hours in the major taken at Union and any prerequisites to the major must be completed for the second degree.

Upon completion of degree requirements, the student is awarded the appropriate diploma for his/her degree.

### **Credit Hour**

The unit for counting credit is the semester hour. A semester hour is defined as an hour of class work.

of the academic requirements and attempt to guide them through the program of study toward their chosen major; however, they may not assume the responsibility for the student.

### **Student Classification**

- FRESHMAN A student who has met entrance requirements and who is carrying at least 12 semester hours.
- SOPHOMORE A student who has at least 24 hours of college credit.
- JUNIOR A student who has at least 56 hours of college credit.
- SENIOR A student who has at least 86 hours of college credit.

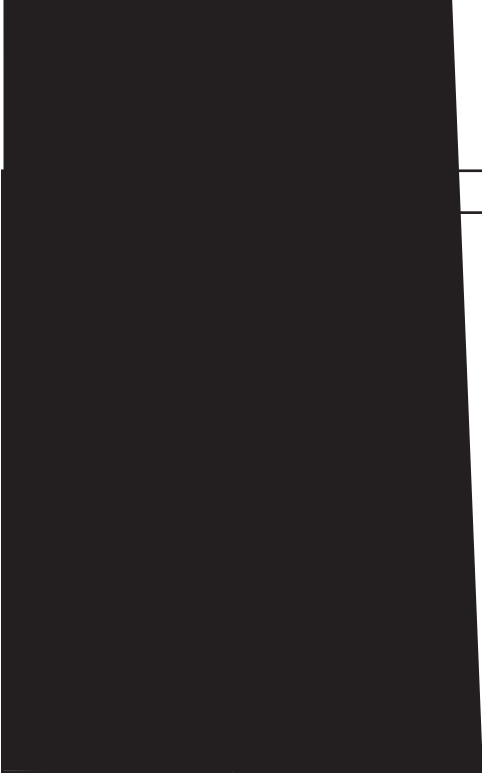
### **Size of Classes**

Union University is committed to providing class sizes that facilitate an excellent professor to student ratio. Yet the University reserves the right to cancel a scheduled class if there is not sufficient support from student enrollment.

### **Description and Numbering of Courses**

A brief description for each course is found within the respective section of the . A Prerequisite to a course may be cited as another course or condition that must be met satisfactorily before the student may register for the course. A Corequisite refers to a requirement that must be





Degrees	Emphases		

ACADEMIC PROGRAM

A fee of \$1000 will be charged for schedule change after the start of classes. Exceptions will be made by the Regis-

suspended from another college; however, if credit is earned at another institution while the student is suspended from Union, that credit is not applicable toward a degree at Union.

of which, correspondence may not exceed .....	8
From non-baccalaureate colleges .....	72
By Independent Study .....	9
By Special Study .....	9
By Internship .....	9
By Cooperative Education .....	9
By Study Abroad .....	21

**Minimum Residence**

For each undergraduate degree granted by Union University, at least 25% of the hours required must be earned through instruction by Union University. The last 12 hours of must be earned at Union University except in pre-professional programs. Any deviation from this policy must be authorized in writing by the Registrar.

Credit from a college not awarding the baccalaureate degree, a community college, sought in transfer after the student has earned >69 hours must be approved in advance, in writing by the Registrar. See also "Minimum Residence" below and "Concurrent Enrollment" above.





**Specific Core Requirements For A Bachelor Of Arts Degree (18 hours minimum)**

(In Addition to the General Core Requirements)

**OPTION ONE.** Complete Group A plus at least one 3-hour course from Group B and at least one 3-hour course from Group C<sup>1</sup>.

- A. Foreign Language (12 hours): One language for 2 years or two languages for 1 year each; 111 or higher,
- B. Fine, Performing Arts, and Communication Arts: Courses selected from Art, Music or Communication Arts.
- C. Humanities: Courses selected from Christian Studies, English, History, Honors, Intercultural Studies, Languages or Philosophy.

**Option Two.** Complete Group A plus at least one 3-hour course from Group B and at least one 3-hour course from Group C.

- A. Foreign Language (6 hours): One language, 111 or higher, for 1 year.
- B. Fine, Performing Arts, and Communication Arts: Courses selected from Art, Music, or Communication Arts.
- C. Humanities: Courses selected from the following areas: Christian Studies, English, History, Honors, Intercultural Studies, Languages or Philosophy.

<sup>1</sup>

### **Correspondence, Seminary Extension (SE) and Credit by Exam**

A maximum of 32 semester hours toward graduation by ACE-approved Seminary Extension, correspondence (8 hours maximum) or credit by examination may be accepted. Students may not enroll for SE or correspondence credit without approval in writing by the Registrar prior to registration for the course and the department chair or dean. Exceptions to the total number of hours may be made by consent of the Registrar.

### **Prolonged Delay of Completion of Graduation Requirements**

A student re-entering the University after a lapse of ten years since the last academic credit was earned must have a conference prior to enrollment with the Registrar. A program of study will be formulated for the applicant to complete the degree.

### **Application for Graduation**

Application for graduation should be filed in writing with the Academic Center during the Fall semester prior to Spring/Summer graduation, or Spring semester prior to Fall/Winter graduation. Graduation applicants not completing all requirements by the last day of final exams of the graduation semester or term will be moved to the next appropriate graduation date.

Any student who has filed an application for graduation must have had an appointment with the Assistant Registrar or the Director of Teacher Education for a Graduation Audit. The Graduation Audit should begin during the junior year. In the event a student has not filed a Graduation Audit by the time he/she has filed an application for graduation, he/she will be given until December 1 for Spring/Summer graduation and until May 1 for Fall/Winter graduation. If the student has not filed a Graduation Audit by that date, his/her name will be dropped from the graduation list, and the student notified.

### **Faculty Approval**

All candidates for graduation must be approved by the faculty. All conditions—transfer credit, incomplete grades, and chapel attendance deficiencies—should be removed by the opening of the last semester.

### **Final Examinations**

Comprehensive final examinations are required of all students in all courses where content is appropriate. The final examination time is listed with the University calendar. A student with three or more finals on one day may request one of his/her professors to reschedule one examination, to another time during finals week, provided the request precedes the last week of class. If the student and the professor cannot resolve the scheduling problem"

and accomplishments, motivation, responsibility, capabilities, and character before making its recommendation to the professional school.

Students who complete the pre-professional requirements, core curriculum and degree requirements, including major and minor requirements, and 3 years residence acceptable to Union before entering the professional school may receive the B.S. degree from Union University upon completing one year in an approved professional school.

