

Admissions

Admission Policy

ADMISSIONS

English, 4; Mathematics, 3; Social Sciences, 3; Natural Sciences, 3; Foreign Languages/ Fine Arts, 2; with the balance being completed in approved electives. A state high school equivalency diploma will be accepted in lieu of a high school diploma. Additionally, students must meet two of these three qualifiers:

Outstanding seniors prior to high school graduation may be admitted as full-time students upon application and in consideration of:

1. A minimum high school GPA of 3.5 considering all coursework
2. A minimum ACT composite score of 20.
3. A written endorsement from the principal detailing the one or two courses the principal will accept for completion of the high school diploma. Courses must be completed during the first year of enrollment at Union.
4. Written endorsements from the high school counseling staff and the student's parents.
5. An application on file with Enrollment Services by April 1.
6. All other freshman requirements for admission.

The refund schedule and policies regarding deposits are detailed in the Financial Information section entitled “Refunds.”

Credits will be accepted from other regionally accredited colleges if it parallels courses offered by Union. The minimum grade for acceptance is “C.” No more than 72 semester hours will be accepted from junior or community colleges toward a bachelor’s degree at Union University. Grades from other institutions do not transfer and therefore will not be recorded.

Admission of Students Who Already Have A Bachelor’s Degree

Any student having graduated from an accredited undergraduate institution may be admitted to Union University by the following process:

1. Complete an application for admission to Union.
2. Pay the application fee (nonrefundable).
3. Submit an official transcript as proof of the degree earned.

Students having received a baccalaureate degree are not required to submit a student transfer form unless special circumstances arise to show a necessity. A room deposit is required if the student desires campus housing. Additional transcripts may be required if necessary for academic advising.

Admission of Former Union University Students

Any student once admitted to Union University and then missing one or more semesters (Fall or Spring) must be readmitted by the following process:

1. Complete a new application (fee is not required).
2. Clear all previous academic, social, and financial obligations.
3. Submit official transcripts from institutions attended since leaving.
4. Submit a student transfer form from the last institution attended if other than Union.

Voluntary withdrawal does not guarantee permission to readmit to the university nor does it automatically exclude the student from future enrollment. Students who have withdrawn must check with the Admissions Office regarding reenrollment.

Academic Forgiveness Program

Union’s Academic Forgiveness Program is designed for students who at an earlier period in their life earned a poor college academic record. The second chance is available to students who can demonstrate they are now prepared to be academically successful. Information is available from the Director of Admissions.

Admission of International Students

All international students will meet the same freshman and transfer requirements for regular admission to the University. All International Students will be required to complete the International Student Application for Admission including its \$50 application fee. All documents must be in English, and the official transcripts must be certified English translations. Entry is allowed for Fall Semester only unless a special appeal is granted by the Admissions Committee or the Director of Admissions. The following additional requirements must be met:

1. A physical examination.
2. Student insurance purchased from a company approved by Union University.
3. Each international student shall prepay or show responsible evidence (such as a government scholarship) of having adequate money for one academic year’s tuition (for Fall, Winter, Spring Semesters), room, board, insurance, books, and

miscellaneous expenses. This amount will be determined by the Director of Admissions for each individual student during the admission process.

4. Students whose native language is not English will submit TOEFL score reports of not less than 500.
5. The Enhanced ACT/SAT(R) score requirement will normally be waived if the TOEFL score is 500 or above.

From a country where the native language is English, students will be admitted on academic credentials without regard to language requirements. Academic requirements will be the same as for regular admission.

From another accredited institution of higher learning in the United States, students will be required to meet the same requirements for admission as all other transfer students as well as meeting the required TOEFL score.

An I-20 form may be issued by the Director of Admissions only after admission requirements and the above monetary requirements have been satisfied.

As a condition of their admission, each international student will be required to enroll as a full-time student in course work tailored for their unique orientation needs to include; but not be limited to; CLU 111, CLU 112, ENG 111, ENG 112, and ISC 105. International students will be advised by an international student advisor, as well as by an assigned faculty advisor in their major department, during their first year. Both the international student advisor and the departmental advisor must be consulted in registration decisions.

Admission to Special Summer Programs

- 34 Designed for selected students who have completed their freshman or sophomore year of high school, First Step students will be allowed to take up to four credit hours in the specialized courses for the cost of one credit hour, plus materials fees or laboratory fees, if applicable. The course instructor must grant permission. Final acceptance into FIRST STEP is made only after a personal interview with the instructor during which the student is asked to demonstrate his/her interest with supporting materials such as printed matter, tapes, or portfolio presentations.

For admission into FIRST STEP, the student must submit an application for admission to Union University, application fee, high school transcript and applicable fees. Private bedrooms and several meal plans are offered.

\$450 per term. Room and board is available at the regular rates.

No student may participate in the RHSS Program who does not plan to return to high school for completion of the senior year.

Advanced Placement Program of the College Entrance Examination Board (CEEB)

Union University will award credit with grades of 3 or above:

C	B	T	***	C	*
Art History				ART 210	(3)
*Studio Art				*ART Elective	(3)
Biology				BIO 100	(4)
Chemistry				CHE 105 or 111	(4)
Computer Science A				CSC Elective	(3)
Computer Science B				CSC Elective	(3)
Economics				ECF 211-2	(6)
English Language and Composition				ENG 111	(3)
English Literature and Composition				ENG 111-2	(6)
French Language and Composition				FRE 111-2	(6)
German Language				GER 111-2	(6)
Government and Politics, United States				PSC 211	(3)
Comparative Government				PSC 318,	(3)
History, European				HIS 101-2	(6)
History, United States				HIS 211-2	(6)
History, World				HIS 101-2	(6)
Human Geography				GEO Elective	(3)
Latin				LAT 111-2,	(6)
Mathematics, Calculus AB				MAT 211	(4)
Mathematics, Calculus BC				MAT 211-2	(8)
Physics B				PHY 213-4	(8)
Physics C-Mechanical				PHY 231	(5)
Physics C-E & H				PHY 232	(5)
Psychology				PSY 213	(3)
Spanish Language and Literature				SPA 111-2	(6)
Statistics				MAT 114	(3)

*Pending evaluation of student's art portfolio by Union's Art Department

College-Level Examination Program (CLEP), Subject Exams

Credit will be awarded to students earning a minimum score equivalent to a grade of C in accordance with the standards of ACE:

C	B	T	***	C	*
American Government				PSC 211	(3)
American History I: Early Colonization to 1877				HIS 211	(3)
American History II: 1865 to the Present				HIS 212	(3)
American Literature				ENG**	(3)
Analysis and Interpretation of Literature				ENG Elective	(3)
Calculus with Elementary Functions				MAT 211	(4)
College Algebra				MAT 111	(3)
College Algebra-Trigonometry				MAT 116	(3)
College French- Levels 1 and 2*				FRE 111-2	(6)
College German- Levels 1 and 2*				GER 111-2	(6)
College Spanish- Levels 1 and 2*				SPA 111-2	(6)
English Literature				ENG**	(3)
General Biology				BIO 100	(4)
General Chemistry				CHE 111	(4)
General Psychology				PSY 213	(3)
Human Growth and Development				PSY 324	(3)
Information Systems and Computer Applications				CSC Elective	(3)
Introduction to Educational Psychology				PSY 318	(3)
Introductory Accounting				ACC 211-2	(6)
Introductory Business Law				MGT 321	(3)
Introductory Marketing				%%MKT 328	(3)

Introductory Sociology	SOC 211	(3)
Principles of Macroeconomics	ECF 211	(3)
Principles of Management	###MGT 318	(3)
Principles of Microeconomics	ECF 212	(3)
Trigonometry	MAT 112	(3)
Western Civilization I: Ancient New East to 1648	HIS 101	(3)
Western Civilization II: 1648 to the Present	HIS 102	(3)

DANTES Subject Standardized Tests

Credit will be awarded for passing scores as defined by ACE:

DA T T *	C *	
Anthropology, General	SOC Elective	(3)
Art of the Western World	ART Elective	(3)
Astronomy	***PHY Elective	(3)
Business, Introduction	**MGT 113	(3)
Business Law II	MGT 322	(3)
Business Mathematics	Elective	(3)
Civil War & Reconstruction	HIS 332	(3)
College Algebra, Fundamentals	MAT 111	(3)
Computer with Programming in BASIC	CSC Elective	(3)
Computing, Introduction	CSC Elective	(3)
Counseling Fundamentals	PSY Elective	(3)
Criminal Justice	SOC Elective	(3)
Drug & Alcohol Abuse	PEWS 301	(3)
Environment & Humanity	PHY 310	(3)
Ethics in America	PHL 243	(3)
Financial Accounting	ACC 211	(3)
Finance, Principles	ECF 323	(3)
Foundations of Education	%EDU 150	(2)
Health, Here's to your	PEWS 324	(3)
Human/Cultural Geography	GEO Elective	(3)
Law Enforcement, Introduction	PSC Elective	(3)
Life Span Development Psychology	PSY 219	(3)
Management Information Systems	*MGT 310	(3)
Middle East, Introduction to Modern	HIS Elective	(3)
Money & Banking	ECF Elective	(3)
Organizational Behavior	*MGT 348	(3)
Personal Finance	©©ECF 415	(3)
Personnel/Human Resource Management	###MGT 432	(3)
Physical Geology	***PHY Elective	(3)
Physical Science, Principles	®PHY 111	(3)
Public Speaking, Principles	COM Elective	(3)
Soviet Union, Rise & Fall	HIS 420	(3)
Statistics, Principles	MAT 114	(3)
Supervision, Principles	###MGT 318	(3)
Technical Writing	Elective	(3)
Vietnam War, History	HIS Elective	(3)
Western Europe, Contemporary 1946-1990	HIS 322	(3)
World Religions, Introduction	PHL 349	(3)

* Elective hours are awarded to the student with a superior test score.

** 201 or 202 as needed

*** Together the two tests parallel Union's PHY 112.

% See the Director of Teacher Education regarding the field experience requirement.

%% May not be taken after earning credit in BSOL 421.

May not be taken after BSOL 418.

May not be taken after earning credit in MGT 318, MKT 328, BSOL 402, or BSOL 421.

May not be taken after BSOL 435.

© May not be taken after earning credit in CHE or PHY.

©© May not be taken after BSOL 350.

International Baccalaureate

Union University awards credit for successful completion of selected programs of the International Baccalaureate. Course credit will be awarded as indicated in paren-