

the credit will be included in the hours for graduation.

Good Academic Standing is defined as the minimum acceptable cumulative GPA for graduation, 2.00. Policy regarding students who fail to meet this standard is detailed below under “Scholastic Regulations.”

Students are allowed to repeat courses to improve the grade and cumulative GPA. Repeat of D and F grades is strongly encouraged. The most recent grade earned is the grade calculated in the cumulative GPA and in consideration for graduation.

Faculty Advisor

Advisors are assigned within the department of the student’s major. The freshman undecided about his/her major will be advised by the Center for New Students. Advisors will assist students in planning schedules and defining educational and career goals.

Union University’s academic advisement program is based upon the supposition that any degree-seeking student accepted for enrollment is a responsible adult seeking a liberal arts education. Advisors will inform advisees of the academic requirements and attempt to guide them through the program of study toward their chosen major; however, they may not assume the responsibility for the student.

Student Classification

FRESHMAN	A student who has met entrance requirements and who is carrying at least 12 semester hours.
SOPHOMORE	A student who has at least 24 hours of college credit.
JUNIOR	A student who has at least 56 hours of college credit.
SENIOR	A student who has at least 86 hours of college credit.

Size of Classes

Union University is committed to providing class sizes that facilitate an excellent professor to student ratio. Yet the University reserves the right to cancel a scheduled class if there is not sufficient support from student enrollment.

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Description and Numbering of Courses

A brief description for each course is found within the respective section of the *Catalogue*. A prerequisite to a course may be cited as another course or condition that must be met satisfactorily before the student may register for the course. A Corequisite refers to a requirement that must be completed prior to or at the same time as the course. Co- and Prerequisites are enforced at the discretion of the instructor.

A course syllabus giving greater detail of topics covered and requirements is distributed at the first class meeting. Copies are filed in the appropriate school/college dean’s office.

Undergraduate courses are numbered from 100 to 499. Courses from 100 to 199 are freshman courses; freshmen are restricted to 100 and 200 level courses. Courses from 200 to 299 are sophomore courses; sophomores are restricted to 100-300 level courses. Courses from 300 to 399 are junior courses. Courses from 400 to 499 are senior courses. Courses above 499 are graduate courses.

Honor Students

Students making an average of 3.5 or above earned in courses taken at Union University graduate with **Latin Honors** as follows: 3.50-3.66, *cum laude*; 3.67-3.83, *magna cum laude*; 3.84 and above, *summa cum laude*. To qualify for these honors, a student must complete at least 56 hours at Union University.

Students who are enrolled for 12 or more hours and earn an average of 3.5 or above are placed on the semester honor roll, which is entitled the **Dean’s List** and those with a 4.0 are placed on the **President’s List**.

Undergraduate Academic Programs

ACADEMIC PROGRAM

Undergraduate Academic Programs

Department	Majors	Degrees	Emphases	Concentrations	Minors
Mathematics and Computer Science	Mathematics* Computer Science Digital Media Studies	BA or BS BA or BS BA or BS	Computer Science		Actuarial Science Mathematics Computer Science Computer Information Systems
Music	Music Education Education Music Church Music Performance Music Theory Music	BM BM BM BM BA	General/Choral* Instrumental/Band* Christian Studies Communication Arts Management Marketing Voice Organ Piano Organ Organ Voice Voice Organ Piano Instrumental Music	Available in each: Instrumental Organ Piano Voice	Music
Nursing	Nursing	BSN		Basic 4 year RN to BSN® LPN to BSN	
Physical Education, Wellness and Sport	Physical Education* Sport Management Sports Medicine Athletic Training	BS BS BS BS	Sport Communication Sport Marketing Sport Ministry Exercise Science and Wellness		Physical Education Health Education* Athletic Coaching
Physics	Physics* Physical Science Engineering Physics	BS BS BS			Physics
Psychology	Psychology	BA or BS			Psychology
Sociology and Social Work	Sociology Social Work* Family Studies	BA or BS BSW BA or BS			Sociology Human Studies Family Studies
Special Programs	Intercultural Studies	BA	Global Regional		Intercultural Studies Interdisciplinary Honors Interdisciplinary Studies

* Teacher Licensure available

® Adult Studies Program

General Academic Policies and Procedures

Change of Classes

After registration, a student may change his/her schedule by:

1. Obtaining proper forms from Union Station.
2. Securing the signature of his/her advisor.
3. Processing forms at Union Station.

A fee of \$10.00 will be charged for schedule change after the start of classes. Exceptions will be made by the Registrar in instances beyond a student's control. See the University Calendar for the last date for changes in schedules.

Students discontinuing class attendance without the Registrar's permission to drop will receive an "F" in those courses.

Registration for Courses as an Audit

Students may audit courses for personal enrichment on a space available basis. Registration must occur during the published period. The student will pay the audit and applicable materials fees. Audited courses do not apply toward a degree but will appear on the transcript without assignment of grade. The auditor may participate in the course as minimally or as fully as he/she chooses. The instructor may elect not to grade exams and other work of the auditor.

A student auditing a course may process drop/add forms to earn credit in the class no later than the "Last Day to Add" for the semester/term. A student enrolled in a course for credit may change to audit during the period allowed to drop a class. These deadlines are noted in the academic calendars for each semester/term published in the *Catalogue*.

Regulations Concerning Quantity of Work

The maximum hours recommended for any student is 18 for a Fall or Spring Semester, 9 for accelerated 8-week sessions, and 7 for any of the three 4-week terms. However, a student who is highly motivated and has a 3.0 CUM GPA may petition the Registrar with consent of his/her advisor to enroll for more than the suggested maximum.

Concurrent Enrollment

1. An official notice will be sent to the student.
2. The academic advisor will monitor a program of studies containing some repetition of courses in which D's and F's have been earned and will urge reduction of extracurricular activities and work.
3. The academic load will be limited to not more than fourteen hours.
4. The Assistant Registrar will counsel students individually as needed.

If by the end of the two probationary semesters a cumulative GPA of 2.0 has not been attained, the student will be suspended from the University for one full semester. There is no appeal permitted for this suspension. The semester of the suspension will be a full semester; no combination of short terms will substitute. Colleges typically will not ad-

Major Academic Program, minimum	30
Minor Academic Program, minimum	18

The completion of 128 hours usually requires four years of 32 hours per year. Of these, the freshman and sophomore years are spent in core curriculum. In the event 128 hours have not been met by the completion of the above components, elective courses or additional majors/minors must be earned to satisfy the balance.

Specific Core Requirements are required by all programs except the B.S.N., B.S.M.T. and B.M. degrees. Some restrictions apply toward the pairing of majors and degrees; the table of "Academic Programs" indicates those restrictions where applicable.

IN ADDITION TO THE ABOVE, THE CANDIDATE FOR GRADUATION MUST:

- Pass the English Proficiency Examination
- Schedule and keep at least one Graduation Audit appointment
- File an application for graduation
- Clear all accounts and conditions with school offices (incompletes, chapel, financial obligations, etc.)

Summary of Minimum Requirements for Graduation

These are overall minimums; individual programs may require a higher level of performance. Such programs are noted in their appropriate departmental section. This summary does not intend to be all inclusive. Greater detail is provided on each topic on the following pages.

Semester hours required for bachelor's degree	128
of which, must be earned at a 4-year school	56
of which, must be earned at Union University	25%*
of which, must be earned on the junior/senior level	39
**one major, to include junior/senior hours	15
**one minor, to include junior/senior hours	6

Grade Point Average: cumulative	2.000
Cumulative each major	2.000
Cumulative each minor	2.000

*Total credit hours to be earned at Union University to meet residency requirements.

**A second major may be earned in lieu of a minor. All major requirements are in effect for each major sought; all minor requirements are in effect for each minor sought.

Summary of Maximum Requirements for Graduation

Total semester hours applicable to graduation as earned by:

CLEP, CEEB, Seminary Extension, and Correspondence	32
of which, correspondence may not exceed	8
From junior/community colleges	72
By Independent Study	9
By Special Study	9
By Internship	9
By Cooperative Education	9
By Study Abroad	21

Minimum Residence

For each undergraduate degree granted by Union University, at least 25 percent of the semester hours required must be earned through instruction by Union University. The last 56 semester hours of credit for a bachelor's degree must be earned at an accredited senior college. The last 12 hours of these 56 hours must be earned at Union University except in the following programs: Pre-medical, Pre-medical Technology, Pre-veterinary Medicine, Pre-dental, and Pre-pharmaceutical. Any deviation from this policy must be authorized in writing by the Registrar.

General Core Requirements for All Bachelor Degrees

C a S, 6

CH 111 or 112. N

C, 6

ENG 111 or 112. C I II

F A, 3

Union University offers a 4-year program leading to a B.S. in Medical Technology degree. Three years of work are taken at Union and a 4th year is done in residence in an approved hospital school of medical technology.

Courses Beyond the Required General Education Core

Majors and Minors

By the beginning of the junior year, each student is required to select one subject as his/her major and one subject as his/her minor, with the exceptions of B.M., B.S.N, B.S.E., Professional Public Accounting, Sports Medicine, Sport Management, Athletic Training, and Digital Media Studies. All juniors are required to file a Degree Audit form with the Assistant Registrar or the Director of Teacher Education.

A major consists of a minimum of 30 semester hours; a minor consists of a minimum of 18 hours. Requirements are detailed within the departments of the *Catalogue*.

Courses applying toward a major(s) or minor(s) cannot apply toward another major(s) or minor(s). Of the requirements in the major, 15 hours must be from upper-level courses (courses numbered above 299) earned at Union University. Of the requirements in the minor, 6 hours must be from upper-level courses earned at Union. All majors and minors must be approved by the major professors and the Registrar.

To satisfy the requirements for the major/minor, only grades of "C" or above in upper-level courses may be included. An overall "C" average (2.00 GPA) must be maintained in both the major/minor.

Independent Studies

Independent Studies are available for highly motivated students interested in areas not covered by the regular courses and having both aptitude and discipline to do independent research. The program places major responsibility upon the student to identify an area of interest and seek the help of a professor qualified in that area to structure and formally define the course of study and assess the quality of work done.

Any junior or senior who has a GPA of 2.75 or better is eligible to apply for independent study. Exceptional cases may be reviewed by the student's college/school dean.

Continuing Education

Union University has a Continuing Education Program for those who wish to enhance personal or professional knowledge but not necessarily a degree. Courses offered will be determined by the groups desiring the courses and the instructors. These courses are offered only when there is a sufficient demand. Participants are awarded one Continuing Education Unit for each 10 hours of class study.

Student Academic Services

Believing that the success of each student is of vital interest, not only to the student and his/her family, but to the University as well, Union University offers a variety of academic services to students. Each freshman is required to take two credit hours geared toward achieving academic success, CLU 111 and 112. A Transfer Orientation Program is available for incoming transfer students.

Other student academic services include tutorial assistance, retention counseling, academic advisement and probation-suspension intervention. Services are provided through a team approach to help clarify the student's needs and goals relative to academic fulfillment.

Evening Program

Union offers a select number of evening programs for adult students. For further information, see the *Catalogue* section, Adult Studies.

Affiliations With Other Agencies and Institutions

Council for Christian Colleges And Universities (CCCCU)

Union University's membership in the Council for Christian Colleges and Universities, a national association of 100 Christian institutions, enables us to offer students the following off-campus learning opportunities sponsored by or affiliated with the Council. See the Institute for International and Intercultural Studies for program details.

Consortium for Global Education (CGE)

The Consortium for Global Education is an association of nearly 50 private U.S. colleges and universities committed to the development of international education. See the Institute for International and Intercultural Studies for more details.

Mid-Continent Consortium

The Mid-Continent Consortium is an association of nine West Tennessee institutions that collaborate to develop international study programs. The consortium currently works with programs in: Canada, France, and Spain.

College Articulation Agreements

Union University has articulation agreements (transfer guidelines) with several colleges including Jackson State Community College and Dyersburg State Community College. The agreements determine which credit courses will transfer as equivalent courses at Union University and which will receive elective credits.

Cross-Campus Agreement

The consortium agreement of Freed-Hardeman University, Lambuth University, and Union University allows a student enrolled at one of these universities to take an undergraduate course at any of them. The student obtains permission to do so, pays tuition, and receives credit at his/her "home college" where he/she is a degree-seeking registrant; the term "host college" is used for the institution attended for limited purposes in order to further his program in his home college.

