

# Admissions

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## Admission Policy

Union University seeks to educate students to be servant leaders, ready to carry out the vocation to which God has called them, and equipped with the abilities necessary to think Christianly and perform skillfully in the world. To this end, Union University seeks to recruit and admit quality undergraduate students of qualified preparation and good character. Union University is primarily an undergraduate institution and seeks to enroll students who desire the educational and Christian life experiences that are offered here and explained in the Mission Statement and Core Values of the University found in the beginning pages of the *Catalogue*.

### How to Apply

The Union University Offices of Admissions and Enrollment Services receive and process applications for all semesters and terms of the University. All applications should be mailed to the Office of Enrollment Services, 1050 Union University Drive, Jackson, TN 38305. For more information, or for an application call (731) 661-5000 or 1-800-33UNION or visit our website, [www.uu.edu](http://www.uu.edu).

1. Complete and return the Union University application for undergraduate admission. Write legibly or type.
2. Enclose an application fee, personal check or money order, for \$25 payable to Union University.
3. Request all official transcripts be mailed directly to the Office of Enrollment Services. If any high school or college work is in progress at the time of application, final transcript must be sent when work is completed.
4. Request that the results of either the American College Test (ACT Code 4020) or the Scholastic Aptitude Test (SAT Code 1826) be sent to the Office of Enrollment Services. Transfer applicants who have completed more than 23 units of transferable, semester college credit are not required to submit test scores.

Union University accepts students by both Early Action (Deadline, December 1) and Regular Decision (Deadline, February 1). Since a limited number of spaces may be available for a class, early application is preferred.

tion. This decision will be made after consultation by the Director of Admissions with the appropriate committees and administrators.

Upon receipt and review by the University of all information required of the applicant for consideration of admission or readmission, the University reserves the right to refuse admission or readmission to any student or applicant based upon a determination by the Director of Admissions and/or the Admissions Committee that admission or readmission of the applicant would not be consistent with the purpose of the University. All documents submitted in the application process become the property of Union University.

A complete *Admissions Policy Manual* is available in the Office of Admissions for students, parents, and counselors to view.

Check program-specific admission requirements for Adult Studies programs in the *Catalogue*.

## Admission of Freshmen

### Academic Requirements and Stipulations

An applicant for the freshman class must be a graduate of an accredited high school with at least 20 units in Core Subjects. Core Subjects must include these minimum units: English, 4; Mathematics, 3; Social Sciences, 3; Natural Sciences, 3; Foreign Languages/Fine Arts, 2; with the balance being completed in approved electives. A state high school equivalency diploma will be accepted in lieu of a high school diploma. Additionally, students must meet two of these three qualifiers:

1. 2.50 Core GPA\*
2. 22 ACT Composite/1030 SAT Combined Score\*\*
3. Top 50% of high school rank in class

\*when using this qualifier, no less than a 2.0 will be considered

\*\*when using this qualifier, no less than an 18 ACT will be considered

Occasionally students who do not meet minimum criteria may be accepted with conditions. Admittance with Condition, as a degree-seeking student, may be based on a further review of high school course work and grades, standardized test scores, GPA, rank in class, and recommendation from appropriate personnel in their school, church and community. Conditions will be detailed in writing from the Director of Admissions in behalf of the Admissions Committee.

*Before Acceptance to the Freshman Class may be granted*, the applicant must also file the following information in the Office of Admissions:

1. An admissions application
2. Application fee (non-refundable)
3. A copy of ACT or SAT(R) scores
4. A partial official high school transcript through seven semesters

*Before Admitted Fully to the Freshman Class and eligible to register for classes*, the applicant must also file the following information in the Office of Admissions:

1. A complete official high school transcript verifying graduation
2. A completed Union University Medical History Form
3. A tuition deposit of \$200 to reserve a place in class. This deposit applies totally to the tuition charges for the entering semester.
4. A housing deposit of \$100 is required of residential students to reserve an apartment on campus.

The refund schedule and policies regarding deposits are detailed in the Financial Information section entitled "Refunds."

## **Freshman Applicants**

Two application deadlines assist freshmen applicants with the processing of their admissions and scholarship applications and the university with management of enrollment and budgetary goals.

### **Early Action**

All requirements for acceptance by Early Action must be completed by December 1. Students with appropriate college preparatory courses and life experiences who deserve the rigorous academic challenge of Union University are strongly encouraged to apply for Early Action. If accepted by Early Action, students will receive priority in residence life assignments, scholarships, and early registration.

The successful applicant will be notified of acceptance before Christmas. If not eligible for Early Action, application files may be deferred until Regular Decision.

### **Regular Decision**

Students who were not as sure as necessary of their college choice or who were not able to present a completed application at a competitive level are encouraged to apply for the Regular Decision plan. The application deadline is February 1.

### **Early Admission**

## Admission of Students Transferring From Another College

A transfer student must have completed more than 23 semester hours of transferable credit at an accredited college in order to enter Union under this category; otherwise, the applicant must meet freshman admission requirements. The academic status of a transfer student will be based on his/her cumulative GPA of all accredited post-secondary work attempted. The admission file of a student having less than a 2.3 cumulative GPA will be presented to the Undergraduate Admissions/Readmissions Committee. The student may be denied admission, admitted on probationary status (as stated in *Catalogue*), or admitted in good standing. The determination for the above decision shall be the full academic record, recommendations, and the explanation of any extenuating circumstances.

*Before acceptance into Union University may be granted*, a transfer student must file the following information in the Office of Admissions:

1. An admissions application,
2. Application fee (non-refundable),
3. A partial official transcript of credits from the last institution attended,
4. A completed student transfer form from the last institution attended, with

## **Admission of Former Union University Students**

Any student—once having been admitted to Union University and then missing

their major department, during their first year. Both the international student advisor and the departmental advisor must be consulted in registration decisions.

## **Admission to Special Summer Programs**

Designed for selected students who have completed their freshman or sophomore year of high school, First Step students will be allowed to take up to four credit hours in the specialized courses for the cost of one credit hour, plus materials fees or laboratory fees, if applicable. The course instructor must grant permission. Final acceptance into FIRST STEP is made only after a personal interview with the instructor during which the student is asked to demonstrate his or her interest with supporting materials such as printed matter, tapes, or portfolio presentations.

For admission into the FIRST STEP PROGRAM, the student must submit an application for admission to Union University, an application fee, a high school transcript indicating the ability to do progressive introductory work in a college environment, a completed medical history form and applicable fees. Private bedrooms and several meal plans are offered at regular college rates if students desire to live on campus.

## **Rising High School Senior Program**

Exceptional high school students, after completing the junior year of high school, may earn college credit for advanced placement by attending one or both summer terms at Union University. The Rising Senior Program is designed for selected high school students who:

The student will sign a contract at the time of admission defining the status of a  
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History, European .....	HIS 101-2 .....	(6)
History, United States .....	HIS 211-2 .....	(6)
Human Geography .....	GEO Elective .....	(3)
Latin .....	LAT 111-2, .....	(6)
Mathematics, Calculus AB .....	MAT 211 .....	(4)
Mathematics, Calculus BC .....	MAT 211-2 .....	(8)
Physics B .....	PHY 213-4 .....	(8)
Physics C–Mechanical .....	PHY 231 .....	(5)
Physics C–E & H .....	PHY 232 .....	(5)
Psychology .....	PSY 213 .....	(3)
Spanish Language and Literature .....	SPA 111-2 .....	(6)
Statistics .....	MAT 114 .....	(3)

\*Pending evaluation of student’s art portfolio by Union’s Art Department

**College-Level Examination Program (CLEP), Subject Exams**

Credit will be awarded to students earning a minimum score equivalent to a grade of C in accordance with the standards of ACE. Students planning to enter medical or allied health fields should be aware that these schools may not accept CLEP. Check with the Union program advisor.

American Government .....	PSC 211 .....	(3)
American History I: Early Colonization to 1877 .....	HIS 211 .....	(3)
American History II: 1865 to the Present .....	HIS 212 .....	(3)
American Literature .....	ENG** .....	(3)
Analysis and Interpretation of Literature .....	ENG Elective .....	(3)





**ADMISSIONS**

History-E/SE Asia & Africa .....	5 .....	H .....	HIS Elect.#(3)
History-Americas .....	5 .....	H .....	HIS 211-2**(6)
Mathematics .....	5 .....	H .....	MAT## (3)
Math Methods .....	5 .....	S .....	MAT**(3)#
Math Studies .....	5 .....	S .....	MAT**(3)
Math, Advance .....	5 .....	S .....	MAT 205 (3)
Music .....	5 .....	H .....	MUS 220 (3)
Music .....	5 .....	S .....	MUS 216 **(3)
Spanish B .....	5 .....	n/a .....	SPA 112 (3)
Business & Organization .....	5 .....	n/a .....	Business @
Economics .....	5 .....	n/a .....	ECF**(3)
Info. Tech. in Global Society .....	5 .....	S .....	MGT 310 (3)
Psychology .....	5 .....	n/a .....	PSY## (3)
Social Anthropology .....	5 .....	H .....	SOC 355 (3)

- \* upon presentation to Art Faculty of acceptable journal
- \*\* applicable to General Core requirements
- # applicable to Specific Core requirements
- ## applicable as an elective to the major or minor indicated
- @ applicable as an elective to any SOBA major or minor